



May 28, 2024

Mayor Guy Titus
Board of Public Works and Safety
10 South State Street
Greenfield, IN 46140

Re: Greenfield Wastewater Utility – Waterview Sanitary Sewer Lining Project

Mayor and Board Members,

The contractor working on the Waterview Sanitary Sewer Lining Project has requested a 30 day extension on their contract in order to complete the project. This extension is needed because there were some lateral connections that were re-established during the lining of the sewer mains that are no longer in use and were intended to remain sealed off once the liners were installed. The additional time is needed to reline these areas. This change order is only for extension of time and there is no cost associated with this request.

At this time, I am requesting that the Board approve the request from Insight Pipe Contractors, LLC for the 30 day extension in contract time with no change in contract cost. The new substantial completion date for the project will be June 10, 2024 and a final completion date of July 5, 2024. All other terms of the contract shall remain as originally agreed upon. A copy of the change request has been included for your review. Please let me know if there are any questions or if any other information is needed at this time

Best Regards,

A handwritten signature in blue ink, appearing to read "Nicholas Dezelan".

Nicholas Dezelan, CHMM, ASP
Wastewater Utility Manager

CITY OF GREENFIELD

TO:

CONTRACT CHANGE REQUEST NO.: 1

DATE: 5/13/24

PROJECT NAME: Waterville Sanitary Sewer System Lining Project

FROM: _____

IT IS REQUESTED THAT A CONTRACT CHANGE BE MADE TO THE ABOVE REFERENCED CONTRACT.

1. SCOPE OF WORK (USE ADDITIONAL PAGES IF REQUIRED. ALSO LIST OTHER CONTRACTS INVOLVED.)

Request for 30-Day Extension from 5/10/24 completion

2. REASON FOR CHANGE:

Additional work for spot liners / lateral liners

3. APPROXIMATE COST CHANGE TO CONTRACT PRICE: N/A

4. WILL THE CONTRACT NEED ADDITIONAL CONTRACT TIME TO COMPLETE THE CHANGE IN WORK SCOPE? -YES -NO 30 -(CALENDAR DAYS)

5. WILL THE CONTRACTOR NEED ADDITIONAL PERSONNEL TO COMPLETE THE CHANGE IN WORK SCOPE? -YES -NO

IF NO, TRADE(S): _____

NO. OF PERSONNEL: _____

DURATION: _____

6. IDENTIFICATION OF ATTACHMENTS:

DATE: _____ DATE: _____

PREPARED BY: UBR

REVIEWED BY: _____
Project Manager

Comments and Recommendation:
